



Boilermaker Local 146 Apprenticeship Intake Procedure

Step 1
Apprentice
Recruitment
Information
Seminar



Step 2
WorkSmart



Step 3
Go to work



Step 4
Meet your
Apprenticeship
Coordinator



Step 5
Union
Membership

Step 1 Attend **ARIS** (Apprentice Recruitment Information Seminar)

In order to be considered for an Apprenticeship opportunity and/or work through our Organization, you must attend an Apprentice Recruitment Information Seminar (refer to **ARIS** information sheet)

Your application will be reviewed by the Selection Committee to ensure you meet the requirements for the Boilermaker Apprenticeship program.

Step 2 *WorkSmart*

A two week course which involves industry related training and an assessment of students' safe work ability and work ethic. Successful ARIS applicants who are required to attend training will be contacted for *WorkSmart* registration.

Candidates must complete the Boilermaker Apprenticeship Medical prior to attending *WorkSmart*.

Benefits of *WorkSmart*:

- a. Industry recognized training-no tuition
- b. Safety training tickets (CSTS, Confined Space, H2S Aware)
- c. Hours credited toward Membership
- d. E.I. recognized training
- e. You are job ready

Topics of training include:

- Safety
- Measuring and Materials
- Tools
- Flame Cutting
- Elements of Welding
- Rigging and Hoisting
- Trade Related Components
- Workplace Culture

Boilermaker Apprenticeship Medical

All applicants are required to successfully complete the Boilermaker Apprenticeship Medical. This screening includes the ability to successfully pass a drug test, an audiometric test and an intense physical exam. Visit http://www.surehire.ca/media/What_to_Expect.pdf for more information on what to expect during testing.

Contact SureHire:

Toll-free: 1-866-944-4473

Email: info@surehire.ca

Website: www.surehire.ca

The non-refundable fee for the medical is \$220.⁰⁰



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Step 3 Go to work

- a. To go to work your name must be on the Permit Apprentice Out of Work List (yellow binder)
- b. You will need to sign in after every job and on the first business day of each month as this list is deleted at the end of each month. (There is no charge to sign the list)
- c. Check for apprentice work
 - Work orders on the Union call out can be heard at: <http://www.boilermakers.ca> or by calling 780-414-6860
- d. Any new applicant may apply to calls asking for apprentices, but please note that Union Members are dispatched first and that this process *does not guarantee immediate employment*
- e. Show up in the Dispatch Hall at 12:45pm and check the print out on the dispatch board for available work left over from the member dispatch. The Dispatcher will start the permit call out at 1:00pm.
- f. Upon first dispatch you will be required to
 - Pay a permit fee (approx. \$45.75)
 - Fill out forms to work as a permit
- g. You must have a CSTS ticket to be dispatched (included in *WorkSmart* course)
 - This ticket will cost \$57.75 and can be booked through the Alberta Construction Safety Association at 780-453-3311
- h. Go to work, show up every day on time, and work hard.

For future work, repeat items a through g.

NOTE – You will be dispatched **as a first year apprentice** unless you hold a valid Alberta Welder or Boilermaker apprenticeship contract.

Step 4 Meet Your Coordinator / Get your Apprenticeship

1. Complete 600 hours of work.
2. Have a minimum of 2 positive job reports from Boilermaker employers.
3. Pass the Boilermaker Apprenticeship Medical Exam. Note: see Boilermaker Apprenticeship Medical information on bottom of page 1 for details.

The last step is to **book an appointment** with the Apprenticeship Coordinator for information and to sign an apprenticeship contract. Bring your Alberta driver's license to your appointment.

Step 5 Become a Union Member

You must complete **ALL** of the following before you can be initiated as a Union member:

1. Hold a secure Alberta contract of Apprenticeship for Boilermaker or Welder
2. Participate in the Union Orientation
3. Complete a union application
4. Pay the union initiation fee
5. Have Committee approvals
6. Maintain an Alberta mailing address during your entire apprenticeship

Your ability to complete these items determines the expediency of the process.

****Once all steps are complete, membership usually takes two months to become official, allowing you to sign the members out of work list****

10/19/2010